



**CHIEF COMPLIANCE OFFICER – TEMPORARY WAIVER OF IN-PERSON CREDITS**

RMA Certification Council:

As the Chief Compliance Officer (CCO) for \_\_\_\_\_ (hereinafter referred to as “Certified Company”), I hereby request permission, per section 6.8 (D) of the Receivables Management Certification Program, to take up to 24 continuing education credits online for the Certified Receivables Compliance Professional (CRCP) designation.

I understand that this is a one-time waiver I am seeking and that in the future I must obtain a minimum of eight (8) continuing education credits through live in-person instruction for my biennial CRCP renewal.

The basis for this waiver:

- I was hired within the last six months as Certified Company’s CCO or “acting” CCO and have not had the opportunity to obtain live continuing education credits
- I have a temporary disability which prevents me from traveling to a location where live continuing education courses are being provided
- New RMA program implementation deadlines – please describe:  
\_\_\_\_\_  
\_\_\_\_\_
- New RMA educational requirements – please describe:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all of the information provided herein is true and accurate:

Full Name of Individual: \_\_\_\_\_

Signature of Individual: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Mail or email the completed form to:**  
Receivables Management Association International  
Receivables Management Certification Program  
1050 Fulton Avenue, Suite 120  
Sacramento, CA 95825  
[cert@rmassociation.org](mailto:cert@rmassociation.org)

**\*\*RMA staff\*\***  
Date of Council Review \_\_\_\_\_  Approved  Denied  Communicate Council Decision  
8/15/17